# Bristol Broadcasting Company, Inc.

Stations WKYQ(FM), WDDJ(FM), WKYX(AM), WPAD(AM), WNGO(AM), WLLE(FM), WKYX-FM, WZYK(FM), and WDXR(AM) Comprising the Paducah Station Employment Unit

## **Annual EEO Public File Report**

For the period of April 1, 2014 – March 31, 2015

The purpose of this Equal Employment Opportunity Public File Report ("Report") is to comply with the Federal Communications Commission's 2002 EEO Rule – 47 C.F.R. Section 73.2080(c)(6). This Report has been prepared on behalf of the Station Employment Unit ("SEU" or "Paducah SEU") that is comprised of the above captioned stations (all licensed to Bristol Broadcasting Company, Inc.) and has been placed in the Public Inspection Files of these stations and posted on their websites as required.<sup>1</sup>

The information contained in this Report covers the time period beginning on April 1, 2014, and ending on March 31, 2015 (the "Applicable Period").

The FCC's 2002 EEO Rule requires that this Report contain the following information:

- 1. A list of all full-time vacancies filled by the Stations comprising the Station Employment Unit during the Applicable Period;
- For each such vacancy, the recruitment sources utilized to fill the vacancy (including, if applicable, organizations entitled to notification pursuant to Section 73.2080(c)(1)(iii) of the new EEO Rule, which should be separately identified), identified by name, address, contact person and telephone number;
- 3. The recruitment source that referred the hiree for each full-time vacancy during the Applicable Period;
- 4. Data reflecting the total number of persons interviewed for full-time vacancies during the Applicable Period and the total number of interviewees referred by each recruitment source utilized in connection with such vacancies; and
- 5. A list and brief description of the initiatives undertaken pursuant to Section 73.2080(c)(2) of the FCC Rules.
- 6. An analysis of the effectiveness of the SEU's EEO recruitment program.

Below is a recapitulation of the vacancies and recruitment activities and supplemental outreach initiatives that were undertaken for the Paducah SEU by Bristol Broadcasting Company during the Applicable Period of this Annual Equal Employment Opportunity Report.

While the community of license of Station WKYX-FM is in Illinois (Golconda) this Annual EEO Public File Report was prepared and filed on the anniversary date of the filing of the licensee renewal applications for commonly owned Stations WKYQ(FM), WDDJ(FM), WKYX(AM), WPAD(AM), WNGO(AM), WLLE(FM), WZYK(FM), and WDXR(AM) whose communities of license are in Kentucky as is permitted by the Commission's policies for station employment units comprised of stations whose cities of license are in two or more states.

#### **Vacancy Information**

A total of 6<sup>2</sup> full-time vacancies were filled for the Paducah Station Employment Unit during the Applicable Period of this Report. Each of the 6 vacancies and the recruitment source of the hiree for each position is charted below:

Full-Time Position Filled by Job Title	Recruitment Source of Hiree	
Air Personality	On-air Announcement (SEU Stations)	
Sales Representative	Word-of-Mouth (Walk-in Applicant)	
Air Personality <sup>3</sup>	AllAccess.com	
Air Personality <sup>3</sup>	Word-of-Mouth (Walk-in Applicant)	
Sales Representative <sup>4</sup>	Word-of-Mouth (Walk-in Applicant)	
Sales Representative <sup>4</sup>	On-air Announcement (SEU Stations)	

Total number of persons interviewed during Applicable Period: 32

#### **Recruitment Source Information**

During the Applicable Period of this Report recruitment notices for each of the full-time vacancies were sent to all Specialized Recruitment Sources and Organizations Requesting Notice. Notices for each full-time vacancy were posted on bulletin boards at the offices of Bristol Broadcasting Company (the SEU offices), were aired on the stations in the Paducah Station Employment Unit, were posted on the Kentucky Broadcasters Association website job bank, and were posted on the websites of each of the stations in the Station Employment Unit. All the sales related positions were also advertised in the *The Paducah Sun*, a newspaper with general circulation in the area, and on *Monster.com*, a national job posting website. Notice of all on-air job opportunities was also advertised on AllAccess.com, a website that has a job bank listing that is viewed by numerous persons seeking employment in the broadcast industry. Each of these notices emphasized that Bristol Broadcasting Company is an equal opportunity employer. Information about openings was also made available at local career fairs by members of management of the Paducah SEU.

<sup>&</sup>lt;sup>2</sup> During the Applicable Period recruitment efforts for three additional positions was commenced; however, decisions were taken to not fill these positions and recruitment efforts were terminated. Because these positions were never filled, data for those recruitment activities is not included in this Report.

<sup>&</sup>lt;sup>3</sup> Two similar Air Personality positions (nighttime announcers) were filled during the same recruitment period and using the same pool of applicants. A total of 5 persons were interviewed for the two vacancies.

<sup>&</sup>lt;sup>4</sup> Two Sales Representative positions were filled during the same recruitment period and using the same pool of applicants. A total of 8 persons were interviewed for the two vacancies.

### **Specialized Recruitment Sources**

Notice of each full-time job opening was sent to each of the entities on the SEU's list of <a href="Specialized Recruitment Sources">Specialized Recruitment Sources</a>. Below is a listing of the <a href="Specialized Recruitment Sources">Specialized Recruitment Sources</a> utilized by Bristol Broadcasting Company for each vacancy. Along with notice of each vacancy a request that the notice be propagated to qualified job seekers was also sent.

Asbury College Attention: Donna Flanigan 1 Macklem Drive Wilmore, KY 40390 Phone: (859) 858-3511

Pad Business & Professional Women Attention: Audrey Lee 825 Madison Street Paducah, KY 42001 Phone: (270) 210-5195

Harrison Street Baptist Church Attention: James Hudson 1126 Harrison Street Paducah, KY 42001 Phone: (270) 442-8946

Moody Bible Institute of Chicago Attention: Patrick Friedline 820 N. La Salle Blvd. Chicago, IL 60610 Phone: (312) 329-4000

NAACP Job Bank Attention: J. W. Cleary 505 S. 8<sup>th</sup> Street Paducah, KY 42003 Phone: (270) 443-5430

Paducah Housing Authority Attention: Arthur Davenport 2330 Ohio Street Paducah, KY 42003 Phone: (270) 443-3634

Washington Street Baptist Church Attention: Kathy Harris 721 Washington Street Paducah, KY 42001 Phone: (270) 442-8033

University of Tennessee Attention: :Rodney Freed 305 Gooch Hall Martin, TN 38238 Phone: (731) 881-7532 Western Kentucky University Attention: Peter Bryant 1 Big Red Way Bowling Green, KY 42101 Phone: (270) 745-5489

Greater Lincoln Height Baptist Church Attention: Rev. Alfred Anderson 1324 Bloomfield Avenue Paducah, KY 42001 Phone: (270) 442-0070

Women's Club of Paducah Attention: Merryman Kemp 309 N. 8<sup>th</sup> Street Paducah, KY 42001-1029 Phone: (270) 442-4134

Mount Moriah MBC Attention: Deborah Spaulding P. O. Box 2831 Paducah, KY 42002 Phone: (270) 443-3714

Oakalone Christian Church Attention: Tevis Shaw P. O. Box 246 West Paducah, KY 42086 Phone: (270) 442-8644

Paducah Human Rights Commission Attention: Stan Beauchamp 300 south 5<sup>th</sup> Street Paducah, KY 42001 Phone: (270) 444-8644

St. James CME Church Attention: Pastor Amariah McIntosh 808 Tennessee Street Paducah, KY 42001 Phone: (270) 575-3498

Ware Memorial C.O.G.I.C. Attention: Virginia McClure 1145 North 11<sup>th</sup> Street Paducah, KY 42001 Phone: (270) 575-0960 Christ Temple Apostolic Church Attention: Anthony Walton 523 North 12<sup>th</sup> Street Paducah, KY 42001 Phone: (270) 575-3823

Greater Love Baptist Church Attention: W. G. Harvey 1249 N. 12<sup>th</sup> Street Paducah, KY 42001 Phone: (270) 443-7161

Margaret Hank Memorial Attention: Debbie Hayes 1526 Park Avenue Paducah, KY 42001 Phone: (270) 443-3680

Murray State University Attention: Dr. Debbie Owens 116-B Wilson Hall Murray, KY 42071 Phone: (270) 809-6318

Paducah City Hall Attention: Human Resources P. O. Box 247 Paducah, KY 42002-0247 Phone: (270) 444-8800

Paducah Technical College Attention: Elizabeth Medley 509 S. 30<sup>th</sup> Street Paducah, KY 42001 Phone: (270) 444-9676

Trevecca Nazarene University Attention: David Deese 333 Murfreesboro Road Nashville, TN 37210 Phone: (615) 248-1200

Kentucky Broadcasters Association Website Job Bank

## **Organizations Requesting Notice**

For each full-time vacancy during the Applicable Period, notice of the job openings was sent to the following organizations that had requested notice of such openings:

Easter Seals Employment Connection

Attention: Moov Harris 2229 Mildred Street Paducah, KY 42001 Phone: (270) 444-9680

McCracken Community Career Endowment

Attention: Judy Calhoun 401 Kentucky Avenue, Suite FR2

Paducah, KY 42001 Phone: (270) 444-6962 West Kentucky Community College

Attention: Tina White P. O. Box 7380 Paducah, KY 42002

Phone: (270) 534-3425

JU Kevil Melissa Parchman Via email

mparchman@jukevil.com Phone (270) 247-5396

Shawnee Community College Attention: Leslie Cornelious-Weldon 8364 Shawnee College Road

Ullin, IL 62992 Phone: (618) 634-3337

### Analysis of Interviewees by Source

Bristol Broadcasting Company made an analysis of the number of interviewees that was provided by each recruitment source during the Applicable Period of this Report. That analysis is charted below:

Murray State University Number of Interviewees Provided: 0

NAACP Job Bank Number of Interviewees Provided: 0

Trevecca Nazarene University Number of Interviewees Provided: 0

University of Tennessee Number of Interviewees Provided: 0

Greater Love Baptist Church Number of Interviewees Provided: 0

Mount Moriah MBC Number of Interviewees Provided: 0

Pad Business & Professional Women Number of Interviewees Provided: 0

Oakalone Christian Church Number of Interviewees Provided: 0

West Kentucky Community College Number of Interviewees Provided: 0

Greater Lincoln Height Baptist Church Number of Interviewees Provided: 0

The Paducah Sun Number of Interviewees Provided: 0

SEU Station(s) Website(s) Number of Interviewees Provided: 0

AllAccess.com Number of Interviewees Provided: 1 Western Kentucky University Number of Interviewees Provided: 0

Monster.com Number of Interviewees Provided: 2

Moody Bible Institute of Chicago Number of Interviewees Provided: 0

Washington Street Baptist Church Number of Interviewees Provided: 0

Harrison Street Baptist Church Number of Interviewees Provided: 0

St. James CMF Church Number of Interviewees Provided: 0

Paducah City Hall Number of Interviewees Provided: 0

Career Services Office MSU Number of Interviewees Provided: 0

Margaret Hank Memorial Number of Interviewees Provided: 0

Easter Seals Employment Connection Number of Interviewees Provided: 0

Word-of-Mouth (Walk-in Applicant) Number of Interviewees Provided: 0

SEU Stations Bulletin Boards Number of Interviewees Provided: 9

Number of Interviewees Provided: 0

MediaRecruiter.com

Number of Interviewees Provided: 0

JU Kevil

Number of Interviewees Provided: 0

Women's Club of Paducah Number of Interviewees Provided: 0

Asbury College

Number of Interviewees Provided: 0

Christ Temple Apostolic Church Number of Interviewees Provided: 0

Ware Memorial C.O.G.I.C. Number of Interviewees Provided: 0

Paducah Human Rights Commission Number of Interviewees Provided: 0

Paducah Housing Authority Number of Interviewees Provided: 0

Paducah Technical College Number of Interviewees Provided: 0

Shawnee Community College Number of Interviewees Provided: 0

McCracken Com. Career Endowment Number of Interviewees Provided: 0

On-air Announcement (SEU Stations) Number of Interviewees Provided: 19

KBA Website Job Bank

Number of Interviewees Provided: 1

Chart Showing Total Number Interviewees by Source for Each Vacancy		
Full-Time Position	Recruitment Sources of Interviewees	Total Referred by Source
Air Personality	On-air Announcement (SEU Stations) KBA Website Job Bank	13 1
Sales Representative	Monster.com SEU Stations' Office Bulletin Boards On-air Announcement (SEU Stations)	2 2 1
Air Personality <sup>5</sup>	SEU Stations' Office Bulletin Boards AllAccess.com	4 1
Air Personality <sup>5</sup>	(See above)	(See above)
Sales Representative <sup>6</sup>	On-air Announcement (SEU Stations) SEU Stations' Office Bulletin Boards	5 3
Sales Representative <sup>6</sup>	(See above)	(See above)

Total number of persons interviewed during Applicable Period: 32

### **Analysis of Effective of EEO Recruitment Program**

In conjunction with the filing of this Annual EEO Public File Report, Bristol Broadcasting Company completed an analysis of the effectiveness of the recruitment activities for the Paducah SEU. This review examined the number and quality of candidates responding from various recruitment sources, the reach of the recruitment efforts into diverse segments of the community, and the extent of supplemental activities completed by the SEU.

During the Applicable Period of this report six openings were filled and during only four recruitment campaigns. Nighttime air personalities were hired for two of the stations in the SEU from a single recruitment drive. Both open positions happened almost simultaneously and the qualifications for the positions were virtually identical. Also, during the reporting period, two salespersons were hired from a single pool of applicants (from a single recruitment effort). Thus, to fill the six open positions, only four recruitment efforts were endeavored.

Because there were only four recruitment efforts, an evaluation of the efficacy of the recruitment efforts during the Applicable Period was somewhat limited. However, a simple recounting of the numbers of interviewees for the open positions supplied by each source showed that announcements aired on the stations of the SEU were most effective producing more than half of all interviewees. Almost a third of the interviewees applied after seeing notices posted on the bulletin boards at the offices of the SEU. No other entity or source provided a significant number of interviewees. The management of the SEU believed that this disparity interviewees supplied by various recruitment sources was largely due to the limited number of job openings during the

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<sup>&</sup>lt;sup>5</sup> Two similar Air Personality positions (nighttime announcers) were filled during the same recruitment period and using the same pool of applicants. Data from both vacancies was tabulated and shown together.

<sup>&</sup>lt;sup>6</sup> Two Sales Representative positions were filled during the same recruitment period and using the same pool of applicants. Data from both vacancies was tabulated and shown together.

period. Historically, sources that were less effective during the Applicable Period of this report have provided larger numbers of qualified candidates. For example, AllAccess.com has in the past supplied a greater number of interviewees for on-air positions, and *The Paducah Sun* was more efficient in supplying candidates for sales positions.

After a review of the list of Specialized Recruitment Sources, the SEU management believed that the list had broad reach into diverse segments of the community. There were no additional community groups or organizations identified that would be helpful in getting notice of future vacancies to qualified applicants. During the reporting period, no new organizations that help job seekers requested to be added to the list of entities receiving notice of all openings at the SEU.

After a complete review, the management of the Paducah SEU concluded that its recruitment efforts had been successful during the Applicable Period. The management believed that any interested and qualified person would have had ample opportunity to learn about any job opening at the SEU. Bristol Broadcasting Company found that by sending notices of job vacancies to its list of Specialized Recruitment Sources and Organizations Requesting Notice, by airing announcements on the stations of the SEU, by posting notices on the SEU Stations' websites and on bulletin boards in the offices of the SEU, by posting notices on broadcast industry websites, by placing advertisements in the local newspaper, and by encouraging word-of-mouth propagation, wide dissemination of all job openings to diverse segments of the community had been achieved.

#### **Supplemental Outreach Initiatives**

Throughout the Applicable Period, Bristol Broadcasting Company undertook a number of Supplemental Outreach Initiatives to increase awareness of employment opportunities in the broadcasting industry and with the Paducah SEU. Below is a listing of Supplemental Outreach Initiatives accomplished during this reporting period.

- Murray State University Fall Career Fair The Paducah SEU participated in the Murray State University Fall Career Fair On October 8, 2014. Promotions Director Shawn James manned a booth and offered pre-printed brochures about employment opportunities in radio broadcasting to those attending the fair. Information about Bristol Broadcasting Company's EEO and hiring policies were also made available to interested participants. Notice of openings with the Paducah SEU was also posted at the booth and resumes from interested persons were accepted. James answered any questions posed and several onsite interviews were conducted.
- Murray State University JMC Seniors Seminar On October 9, 2014, SEU General Manager Jamie Futrell participated in a seminar for seniors of the Journalism & Mass Communications department on the campus of Murray State University. The event gave the JMC seniors an opportunity to interact with management personnel of broadcast and journalism employers from the area. The students were given opportunities to ask questions and discuss possible roles they might fill in the "real world" of broadcasting and journalism. In addition to the general discussions, Futrell shared information and answered questions about careers and employment opportunities with Bristol Broadcasting Company.

- Murray State University Meet the Pros Event On October 9, 2014, General Manager Jamie Futrell participated in Murray State University's "Meet the Pros" event. The event, sponsored by the College of Business, allowed interested junior and senior students to meet with professionals from the students' fields of interest to ask questions about career preparations, employment qualifications, interview preparations, and a better understanding of career opportunities. Futrell met one-on-one with approximately 25 juniors and seniors to discuss opportunities in the broadcasting industry. Futrell advised the students on how they could direct their courses of study to better prepare themselves for careers in the radio business..
- McCracken County High School College/Career Fair Paducah SEU General Manager Jamie Futrell and on-air personality AJ Martin participated in the McCracken County High School College/Career Fair on March 27, 2015. The event was open to all freshmen, sophomores, juniors, and seniors at the high school. While manning a booth at the event, Futrell and Martin offered the students information about careers opportunities in broadcasting and answered any questions that were asked. Information about the equal employment policies and practices of the Paducah SEU was also made available to the participants.
- Scholarship Established for Broadcasting Student A scholarship intended to encourage broadcasting as a career choice was established by Bristol Broadcasting Company for the Paducah SEU on March 9, 2015. A student with an interest in broadcasting as a career path and enrollment in one of the colleges in the Paducah area will be selected to be the recipient of the cash scholarship. Local educators will be asked to nominate potential recipients for the scholarship. The scholarship will be awarded on an equal opportunity basis without regard to the race, color, national origin, religion, or gender of the candidates.
- Entities Helping Job Seekers Outreach Throughout the Applicable Period of this report the Stations of the Paducah SEU aired announcements to notify organizations that regularly assist job seekers that they can be added to a list of entities that receive information about of job vacancies at the SEU. These announcements were designed to provide greater awareness of job opportunities with Bristol Broadcasting Company. During the Applicable Period approximately 1,000 announcements were aired on the stations of the SEU.

Bristol Broadcasting Company, Inc., remains committed to providing employment opportunities to all qualified applicants without regard to race, color, national origin, religion, or gender and will continue to pursue new ways and means of more widely disseminating information regarding job vacancies with the company.